



HIDDEN BEE LEARNING @ HIDDEN BEE FARM

PROGRAM HANDBOOK 2024

HIDDEN BEE FARM / HIDDEN BEE LEARNING
753 CARTERS CREEK PIKE
COLUMBIA, TENNESSEE 38401
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Welcome to the Hidden Bee Enrichment Program at Hidden Bee Farm! Our program is designed to complement your child's current academic journey, providing hands-on learning experiences in a diverse environment. We operate on a semester basis, generally following the Murray County calendar.

Program Guidelines

Program Overview

Enrichment Program

The Enrichment Program offers a wide range of activities aimed at fostering learning, creativity, and a love for nature. Some of the key activities include:

- **Animal Care:** Children learn to care for various animals, understanding their needs and behaviors.
- **Gardening:** Hands-on gardening activities teach children about plant life cycles, sustainable practices, and the importance of growing food.
- **Crafts and Projects:** Creative projects and crafts related to nature help develop fine motor skills and artistic expression.
- **Science Experiments:** Engaging experiments introduce basic scientific concepts in a fun and interactive way.
- **Outdoor Exploration:** Guided explorations encourage curiosity and an appreciation for the natural world.

Fundamental Program

Our Fundamental Program is designed to support and enhance your child's primary homeschooling curriculum. This program focuses on core academic subjects such as:

- Math: Supplementary math activities and concepts.
- Literature: Reading and literature analysis.
- History: Discussions on historical context and events.
- Science: Additional science experiments and learning.

Little Explorers Program

The Little Explorers Program is tailored for our youngest learners, aged 5 and under. This program includes:

- Interactive Play: Engaging and educational play activities.
- Early Learning: Introduction to basic concepts in a fun and interactive manner.
- Nature Exploration: Safe and guided exploration of the environment.

Program Guidelines

General Behavior Guidelines

- Respect for Others: All children are expected to treat peers, staff, and volunteers with kindness and respect. Bullying, teasing, or any form of harassment will not be tolerated. We strive to create a positive and supportive environment where everyone feels valued and safe.
- Listening and Following Instructions: Children must listen to and follow instructions given by staff and volunteers for their safety and the safety of others. This ensures smooth operation of activities and helps maintain a secure environment.
- Participation: Active participation in all activities is encouraged. Children should come ready to engage and learn, bringing a positive attitude and a willingness to try new things.

Animal Presence

As this is a farm, there will always be animals around. Children must treat all animals with care and respect. Harming or threatening to harm an animal is strictly prohibited and may result in immediate dismissal from the program. This guideline helps teach the importance of empathy and compassion towards all living beings.

Appropriate Clothing

Children should wear clothes suitable for various activities, including closed-toed shoes and attire that can get dirty. Long hair should be tied back for safety reasons. Proper attire helps ensure children can participate comfortably and safely in all activities.

Safety

Children must stay within designated areas and must not climb fences or enter restricted zones without permission from staff. Adhering to this guideline helps prevent accidents and ensures that everyone stays safe while exploring.

Hygiene and Health

- **Handwashing:** Children must wash their hands after handling animals and before eating. Good hygiene practices help prevent the spread of germs and keep everyone healthy.
- **Sick Policy:** Children who are sick or exhibit symptoms of illness should not attend the program. If a child becomes ill during the day, parents will be contacted to pick up their child. This policy helps maintain a healthy environment for all participants.

Special Accommodations

- **Support for Special Needs:** We strive to accommodate children with special needs and will do our best to provide the appropriate support. However, if we are unable to meet the specific needs of your child, we are happy to help facilitate alternative arrangements. Parents may need to provide additional support, such as a one-on-one aide, to ensure their child can fully participate in the program.
- **Inclusive Environment:** We welcome all children and are committed to creating an inclusive environment for everyone. Our goal is to foster a sense of belonging and ensure that each child feels included and valued, regardless of their background or abilities.

Program Compliance

Hidden Bee Farm / Hidden Bee Learning reserves the right to ask any child to leave the program if these guidelines are not followed. This measure ensures the safety, well-being, and positive experience of all participants. By adhering to these guidelines, we can ensure that Hidden Bee Farm and Hidden Bee Learning Program provide a safe, enjoyable, and enriching experience for all children. Thank you for your cooperation and support!

Payment Information

Payments are required on a weekly, recurring basis per class, per child, and are made through our Parent Portal app. All payments for programs are set up on auto-payment and billed through the semester. You will have the option to continue enrollment into the next semester. During holidays or vacation times exceeding two weeks, payments will be paused. You can change your method of payment through the payment portal. Payments are billed one week before each program. Your deposit and any early payments will be automatically deducted at the end of the program, stopping payments before the end of the semester.

Because our prices are so low, we must adhere to this standard to keep them this way. Therefore, we do not offer refunds. However, we will do our best to work with you if you need special payment arrangements. Deposits are non-refundable. If you need a different day, we will do our best to accommodate, but we cannot promise availability. As the program grows, we are doing our best to meet the needs of everyone

Semester Structure

The Hidden Bee Enrichment Program operates on a semester basis, aligning with the Murray County school calendar for the most part. Each semester includes a variety of activities designed to enhance your child's learning and development through hands-on experiences.

Program Activities

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This is a summary and not a complete outline. You will receive a more detailed outline.

Dress Code

As a diverse learning environment, it is important for children to dress appropriately:

- Wear clothes that can get dirty.
- Closed-toed shoes are required for safety.
- Long hair must be tied back when going outside.
- Ensure all personal items, such as water bottles, lunch bags (if staying for lunch or the fundamentals program), and snack bags, are labeled with your child's name.

Pick-Up and Drop-Off Procedures

We have specific procedures to ensure the safety of all children:

- If someone else is picking up your child, they must be on the authorized pick-up list and it must be stated that day. Otherwise, they will not be allowed to take your child.
- Pick-up and drop-off times are structured to accommodate other programs starting and finishing. Please be prompt to avoid any disruptions.

Liability Release Information

Participation in the Hidden Bee Enrichment Program requires signing a liability release form. This form acknowledges the inherent risks associated with various activities and releases Hidden Bee Farm / Hidden Bee Learning from liability for any injuries or accidents that may occur. The form must be signed before your child can participate in the program.

Special Events

Throughout the year, we host special events and themed weeks that add excitement and variety to the program. These events are designed to celebrate seasonal changes, holidays, and other significant occasions, providing unique learning opportunities and memorable experiences for the children.

Frequently Asked Questions (FAQs)

What is the age range for the program?

The program is tailored for children aged 5 to 12.

What should my child bring each day?

Children should bring a snack, lunch (if staying for lunch or the fundamentals program), a water bottle, and any personal items labeled with their name.

What happens if my child is sick?

Children who are sick should not attend the program. If they become ill during the day, parents will be contacted to pick them up.

How are payments handled?

Payments are made through the Parent Portal app on a weekly, recurring basis. You can adjust your payment method through the portal, and payments are billed one week before each program.

Can I get a refund if my child misses a session?

Due to our low costs, we do not offer refunds. However, we will work with you for any special payment arrangements needed.

Parent App and Portal

Parents will receive access to a Parent App and Portal where they can get up-to-date information about the program, their child's progress, and payment details. The app allows for easy communication with staff and provides important updates and notifications.



Contact Information

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